

Approximate Structure of a Report on Continuous Teaching Practice

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Abstract: This article discusses the final stages of organizing continuous teaching practice. The structure of the work contains plans, sections and main trends in the correct preparation of a report on continuous teaching practice.

Keywords: stage, plan, continuous teaching practice, report, passage, section, trend, stay, visit, analysis.

The final stage of continuous teaching practice is the practice report. The report is compiled by the student during his period of continuous teaching practice and must have a coherent, complete, pedagogically competent description of all stages of continuous teaching practice and activities carried out in accordance with the individual internship plan.

Structure of the report for continuous teaching practice: title page, six-month practice plan, calendar-thematic plan (native language and reading literacy, mathematics, natural history, technology), monthly practice plan, weekly practice plan, diary, notebook of analyzes of lessons attended (classroom and extracurricular activities), lesson development, plans for open lessons (classroom and extracurricular activities), visual aids, handouts, class list and class social passport.

The section "Calendar-thematic plan" provides the main topics that are predetermined by the school leadership and approved by the methodologist in certain subjects (native language and reading literacy, mathematics, natural history, technology).

In the "Semi-Annual Plan" section, the student intern determines the goal and objectives of undergoing continuous teaching practice, etc.

The main part of the internship report consistently describes the work performed by the student during the internship period in the following sections. Section "Educational work" includes:

- analysis of the state of the classroom, its preparedness for organizing lessons and conducting events:
- results of the analysis of educational program documentation of the educational institution;
- analysis of the conformity and degree of diversity of types (provide a list) of work performed by students in educational institutions (public and private schools):
- analysis of the lessons of the class teacher or subject teacher attended by the trainee, visits to lessons of other qualified teachers of general education institutions (1 copy of the lesson analysis in written form);

- analysis of the system of organizing and conducting spiritual and educational activities (classroom, extracurricular, extracurricular):

When conducting lessons, the student is guided by a calendar-thematic plan.

During the lessons taught by the student, a methodologist and the classroom teacher of the educational institution (public and private schools) must be present. The student trainee must first consult with the responsible persons after undergoing continuous teaching practice

Next comes a detailed analysis and assessment of the quality of the lessons conducted (open lessons, classroom and extracurricular activities). This evaluates:

- preparation for the lesson, availability of a plan (calendar-thematic, monthly, weekly), detailed notes, supporting notes, didactic tools, handouts, visual aids, material and technical equipment of the lesson, etc.);
- clarity of topic formulation, definition of goals and objectives of the lesson;
- efficiency, rational use of educational time (40-45 minutes);
- the effectiveness of the use of didactic tools, visual aids, handouts;
- the ability to clearly and easily formulate an indicative basis for activities and reasonably choose organizational forms, teaching methods and methodological techniques, types of lessons;
- ability to organize independent work of students, promptly provide them with the necessary assistance in completing assigned tasks:
- teaching the correct organization of a physical moment, the stage of relaxation for primary school students;
- the ability to correctly, namely, objectively evaluate students' work during the lesson:
- level of communication skills, taking into account the individual characteristics of students, pedagogical tact, exactingness and ability to command the attention of a group;
- the degree of students' preparedness for the lesson, their activity and independence in the lesson, the level of acquired knowledge and skills, attitude towards the industrial training master, etc.

The section "Spiritual and educational work" includes:

- list of students in the study group;
- a plan for spiritual and educational work in the group for the period of practice (provide a copy), reflective notes based on the results of familiarization with the peculiarities of organizing educational work;
- methods and forms of spiritual and educational work used by the class teacher and the student trainee (questioning, seminar, organization of the class school, election of the President of primary school students, visual propaganda of national symbols, information and educational hours, cultural and sports events dedicated to the most significant events in the life of the state and society, personal example of the class teacher or subject teacher of disciplines (native language and reading literacy, mathematics, natural history, technology), interactive games, competitions, quizzes, exhibitions, debates, discussions, graduations (4 grades, etc.);
- plans (submit copies, photo reports) and protocols for the analysis of educational activities attended and carried out by the student.

The section “Psychological and pedagogical work” includes:

- results of studying the individual typological characteristics of an individual student’s personality, individual work based on the student’s social passport and the work of the school psychologist;
- Section "Methodological work" includes:
 - reflective notes based on the results of familiarization with the features of the organization (submit a copy of the plan) of methodological work;
 - reflective notes based on the results of familiarization with the features of the organization (submit a copy of the plan) to the methodological commission;
 - reflective notes based on the results of familiarization with the features of conducting (submit protocols) collective events of a methodological orientation (pedagogical council, methodological commission, instructional and methodological meeting, teaching office, pedagogical workshops, pedagogical readings, open lesson, etc.);
 - reflective notes based on the results of familiarization with the features (provide a list of activities) of the individual methodological work of a university methodologist;
 - electronic presentations of student-led lessons and spiritual and educational activities.

Criteria and indicators for assessing the results of students’ educational activities based on the results of continuous teaching practice

1-2 Attendance at continuous teaching practice is 50% of the time allotted by the curriculum (most classes are missed for a good reason). The individual plan for continuous teaching practice has been partially completed. The structure of the report is not followed and there are significant errors that can be corrected with the help of a methodologist. The attitude towards practice is indifferent (indifferent) or negative. Participation in individual events and meetings is passive. During the interview, he distinguishes between individual objects of study of program material presented in finished form, and demonstrates reluctance and inability (there are a large number of significant errors) to carry out professional and practical (mental and motor) actions according to the model.

2-3 Attendance at continuous teaching practice is up to 60% of the time allotted to the scientist (there are absences for unexcused reasons). The individual plan for continuous teaching practice has not been fully implemented. The attitude towards continuous teaching practice is negative. Participation in organizational meetings, individual events and conferences is passive. During the interview, demonstrates superficial reproduction of part of the program material from memory. In the process of carrying out continuous teaching practice, professional and practical (mental and motor) actions of a reproductive nature (following the model) are carried out with some significant errors.

3-4 Attendance at continuous teaching practice is 70-80% of the time allotted by the curriculum (there are absences for good reason: illness, accident, etc.). The individual plan for continuous teaching practice has been completed in full. The structure of the report is observed and there are a few significant errors, which are corrected mainly with the help of a methodologist. The attitude towards continuous teaching practice is generally good. Participation in meetings, lessons, individual classroom and extracurricular activities is passive.

During the interview, he demonstrates the reproduction of most of the program educational material: describes the main forms and methods of organizing training, educational and methodological work; types of regulatory, educational program and educational planning documentation; stages of preparation of the class teacher for classes; structural elements of the lesson; educational and methodological complex; procedure for organizing lessons, etc. In the process of carrying out continuous teaching practice, applies knowledge in a familiar situation

and carries out professional and practical (mental and motor) actions of a reproductive nature with isolated significant errors in the reflexive analysis of the organization of educational, educational, methodological work; lesson analysis, etc.

4 During the interview, demonstrates complete knowledge and awareness of the reproduction of all program educational material, describes and explains the system of organizing educational, educational, methodological work;

- basic forms and methods of organization; structure and content of normative, curriculum, educational and program documentation of the class teacher and subject teacher for classes;
- structure and content of the lesson.

In the process of carrying out continuous teaching practice, he does not sufficiently independently carry out buildings of a reproductive nature with the presence of minor errors in the reflexive analysis of the organization of educational, educational, and methodological work; lesson analysis; filling out basic documents.

4-5 Attendance at continuous teaching practice is 90% of the time allotted by the curriculum (there are absences for good reason: illness, accident, etc.). The individual plan for continuous teaching practice has been completed in full. The structure of the report is observed and there are a few significant errors, which are corrected mainly with the help of a methodologist. The attitude towards continuous teaching practice is generally good. Participation in meetings, conducting lessons, individual classroom and extracurricular activities is active. During the interview, he demonstrates the reproduction of most of the program educational material:

- describes the main forms and methods of organizing training, educational and methodological work;
- types of regulatory, educational program and educational planning documentation;
- stages of preparation of the class teacher for classes; structural elements of the lesson;
- educational and methodological complex;
- the order of organizing lessons, etc.

In the process of carrying out continuous teaching practice, applies knowledge in a familiar situation and carries out professional and practical (mental and motor) actions of a reproductive nature with isolated significant errors in the reflexive analysis of the organization of educational, educational, methodological work; lesson analysis, etc.

5 Attendance at continuous teaching practice is 100% of the time allocated by the curriculum. The individual plan for continuous teaching practice has been completed in full. The structure of the report is observed and there are no errors, which are corrected mainly with the help of a methodologist. A high degree of activity and personal participation in the quality of the organizational meeting and practice in general.

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